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Steyning Parish Council

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Detailed Income & Expenditure by Phased Budget Heading 01/06/2019

Month No: 2

Committee Report

Finance & General Purposes Ctt

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>101 Administration</u>							
1000 Donations Received	6,667	2,700	(3,967)	4,500			148.1%
1004 Reimbursed Charges & donations	0	40	40	200			0.0%
1008 NHP Income	0	0	0	8,000			0.0%
1076 Precept Received	127,340	127,340	0	254,680			50.0%
1090 Bank Interest Received	37	30	(7)	130			28.2%
	<u>134,043</u>	<u>130,110</u>	<u>(3,933)</u>	<u>267,510</u>			<u>50.1%</u>
Administration :- Income	0	0	0	(7,750)		(7,750)	0.0%
1006 VAT Refund							
	<u>0</u>	<u>0</u>	<u>0</u>	<u>(7,750)</u>	<u>0</u>	<u>(7,750)</u>	<u>0.0%</u>
Administration :- Direct Expenditure							
4000 Salaries	18,064	21,476	3,412	128,850		110,786	14.0%
4002 Printing, stationery, postage	(129)	542	671	3,250		3,379	(4.0%)
4003 Staff Ill Health Insurance	0	550	550	820		820	0.0%
4004 Telephones and Alarm	141	600	459	4,000		3,859	3.5%
4005 Insurance	0	4,000	4,000	6,500		6,500	0.0%
4006 Salaries Outsourcing	0	0	0	1,450		1,450	0.0%
4007 Data Protection	31	600	569	2,000		1,969	1.6%
4010 Audit Fees	(2,580)	250	2,830	1,480		4,060	(174.3%)
4016 Legal Fees/Elections	(825)	4,200	5,025	5,000		5,825	(16.5%)
4017 Bank Charges	125	80	(45)	475		350	26.4%
4021 General Grants	0	334	334	2,000		2,000	0.0%

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4025 CCTV Maintenance	0	400	400	1,250		1,250	0.0%
4030 Steyning in Bloom	0	0	0	4,400		4,400	0.0%
4032 Royal British Legion	0	0	0	415		415	0.0%
4033 Christmas Lights Grant	0	0	0	1,500		1,500	0.0%
4036 SALC NALC Subs	1,822	1,807	(15)	1,807		(15)	100.8%
4039 Publicity and Advertising	0	0	0	400		400	0.0%
4040 Town Clock	0	0	0	420		420	0.0%
4045 Misc & Petty Cash	21	35	14	200		179	10.4%
4047 Training	280	416	136	2,500		2,220	11.2%
4060 Chairman's Function	0	0	0	750		750	0.0%
4061 Councillors' Allowances	0	16	16	100		100	0.0%
4063 Legionnaires	267	250	(17)	1,500		1,233	17.8%
4070 Software Packages	1,060	750	(310)	1,650		590	64.2%
4071 ICT Equipment	0	1,000	1,000	1,400		1,400	0.0%
4072 Website Development	0	0	0	750		750	0.0%
4073 Neighbourhood Plan Exp	673	1,166	493	8,000		7,327	8.4%
4075 Isolation and Loneliness	0	166	166	1,000		1,000	0.0%
Administration :- Indirect Expenditure	18,951	38,638	19,687	183,867	0	154,916	10.3%
Movement to/(from) Gen Reserve	115,092						
102 Finance & Community Appendix							
4100 Neighbourhood Wardens	0	0	0	42,750		42,750	0.0%
4101 Swimming Pool	0	0	0	15,100		15,100	0.0%
Finance & Community Appendix :- Indirect Expenditure	0	0	0	57,850	0	57,850	0.0%
Movement to/(from) Gen Reserve	0						

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Committee Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>103 Youth Provision</u>							
4023 Youth Service	6,417	6,000	(417)	25,943		19,526	24.7%
	<u>6,417</u>	<u>6,000</u>	<u>(417)</u>	<u>25,943</u>	<u>0</u>	<u>19,526</u>	<u>24.7%</u>
Youth Provision :- Indirect Expenditure							
Movement to/(from) Gen Reserve	<u>(6,417)</u>						
Finance & General Purposes Ctt :- Income	134,043	130,110	(3,933)	267,510			50.1%
Expenditure	25,368	44,638	19,270	259,910	0	234,542	9.8%
Movement to/(from) Gen Reserve	<u>108,675</u>						

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Steyning Parish Council

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Bank Reconciliation up to 20/06/2019 for Cashbook No 1 - Current Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
10/09/2018	10667	90.00			90.00	☐	Flash trash recycling
07/01/2019	310780	7,167.14			7,167.14	☐	horsham matters
01/05/2019	DD	1,007.00		1,007.00		R ☒	HDC Rates
01/05/2019	CR		492.02	492.02		R ☒	Receipt(s) Banked
02/05/2019	TRSF	100,000.00		100,000.00		R ☒	Money Market Account - Transfer
02/05/2019	19/11		435.98	435.98		R ☒	Receipt(s) Banked
02/05/2019	19/12		61.80	61.80		R ☒	Receipt(s) Banked
02/05/2019	19/13		1,029.00	1,029.00		R ☒	Receipt(s) Banked - Room Hire
02/05/2019	19/14		220.43	220.43		R ☒	Receipt(s) Banked
02/05/2019	19/15		131.15	131.15		R ☒	Receipt(s) Banked
03/05/2019	049/19.20	825.00		825.00		R ☒	Andrew Gale
03/05/2019	050/19.20	2,186.40		2,186.40		R ☒	DJ Flynn
03/05/2019	51/19.20	624.00		624.00		R ☒	Rialtus
03/05/2019	52/19.20	570.00		570.00		R ☒	Streeter
03/05/2019	53/19.20	208.00		208.00		R ☒	TC Maintenance
03/05/2019	54/19.20	133.33		133.33		R ☒	TSS
03/05/2019	VIS	25.47		25.47		R ☒	Amazon
03/05/2019	54.5/19.20	26.67		26.67		R ☒	TSS
06/05/2019	DR	25.00		25.00		R ☒	Cash
06/05/2019	CR		282.82	282.82		R ☒	Receipt(s) Banked
06/05/2019	CR		392.61	392.61		R ☒	Receipt(s) Banked
06/05/2019	CR		2,500.00	2,500.00		R ☒	Receipt(s) Banked - WSCC Donation
07/05/2019	55/19.20	647.49		647.49		R ☒	Squires
07/05/2019	56/19.20	69.55		69.55		R ☒	J.Fullbrook
07/05/2019	57/19.20	342.00		342.00		R ☒	Clare Austin
07/05/2019	58/19.20	1,861.19		1,861.19		R ☒	Pensions - WSCC
07/05/2019	59/19.20	1,723.84		1,723.84		R ☒	HMRC
07/05/2019	60/19.20	2,584.80		2,584.80		R ☒	DJ Flynn
07/05/2019	62/19.20	205.58		205.58		R ☒	Edmunson electrical
07/05/2019	63/19.20	471.10		471.10		R ☒	SCS
08/05/2019	VIS	37.73		37.73		R ☒	Site lock
08/05/2019	DR	1.03		1.03		R ☒	Bank charges
08/05/2019	CR		144.28	144.28		R ☒	Receipt(s) Banked
08/05/2019	Cr		6.20	6.20		R ☒	Receipt(s) Banked
08/05/2019	CR		120.90	120.90		R ☒	Receipt(s) Banked
09/05/2019	VIS	4.85		4.85		R ☒	Amazon
09/05/2019	19/16		70.00	70.00		R ☒	Receipt(s) Banked
10/05/2019	CR		23,384.26	23,384.26		R ☒	Receipt(s) Banked
10/05/2019	CR		118.80	118.80		R ☒	Receipt(s) Banked
13/05/2019	64/19.20	84.00		84.00		R ☒	SSALC
13/05/2019	65/19.20	26.00		26.00		R ☒	Stanford
13/05/2019	66/19.20	59.40		59.40		R ☒	Zen
13/05/2019	67/19.20	128.35		128.35		R ☒	George Rose
13/05/2019	68/19.20	1,230.00		1,230.00		R ☒	Rabbit skips
13/05/2019	77/19.20	1,560.00		1,560.00		R ☒	mlsurveyors
13/05/2019	TRSF		40,000.00	40,000.00		R ☒	Receipt(s) Banked
15/05/2019	CR		100.59	100.59		R ☒	Receipt(s) Banked
15/05/2019	CR		98.80	98.80		R ☒	Receipt(s) Banked

Finance
- Support Software
- Grounds Maintenance

- Pegs

- Pensions

- PAYE

- Contract Maint

- Film

- Stirrers

- Cleansing Grant
18/19

- Building surveys
- Transfer

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Bank Reconciliation up to 20/06/2019 for Cashbook No 1 - Current Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
16/05/2019	70.1/19.20	10,000.00		10,000.00		R	tgo outdoor company - Gym Payments
20/05/2019	VIS	13.31		13.31		R	Amazon - Create
20/05/2019	DR	61.43		61.43		R	HSBC
20/05/2019	CR		11,867.51	11,867.51		R	Receipt(s) Banked - Cleansing Grant 19/20
20/05/2019	CR		194.88	194.88		R	Receipt(s) Banked
20/05/2019	CR		131.66	131.66		R	Receipt(s) Banked
21/05/2019	BP		70.49	70.49		R	Receipt(s) Banked
21/05/2019	CR		1,325.60	1,325.60		R	Receipt(s) Banked - St Andrews Nursery
21/05/2019	CR		55.56	55.56		R	Receipt(s) Banked
22/05/2019	71/19.20	1,503.60		1,503.60		R	Rowan Mellor - Ground Works
22/05/2019	72/19.20	252.00		252.00		R	SSALC
22/05/2019	73/19.20	169.46		169.46		R	overline
22/05/2019	74/19.20	4,188.75		4,188.75		R	alpha furniture - Chairs
22/05/2019	75/19.20	345.60		345.60		R	Horsham District Council
22/05/2019	76/19.20	3,840.00		3,840.00		R	Sussex ironworks
22/05/2019	76.5/19.20	-640.00		-640.00		R	sussex ironworks
22/05/2019	VIS	10.57		10.57		R	Amazon - Paint Brush
22/05/2019	19/17		426.24	426.24		R	Receipt(s) Banked
22/05/2019	19/18		70.50	70.50		R	Receipt(s) Banked
25/05/2019	CR		6.20	6.20		R	Receipt(s) Banked
25/05/2019	CR		70.99	70.99		R	Receipt(s) Banked
25/05/2019	CR		22.70	22.70		R	Receipt(s) Banked
26/05/2019	VIS	9.79		9.79		R	Amazon - Broom
28/05/2019	BP	7,093.97		7,093.97		R	Salaries - various
28/05/2019	CR		537.38	537.38		R	Receipt(s) Banked - Room Hire
29/05/2019	70.2	10,000.00		10,000.00		R	tgo outdoor gym - Gym 5 Society
29/05/2019	VIS	19.47		19.47		R	Amazon - Gym payments
30/05/2019	70.3/19.20	10,000.00		10,000.00		R	tgo outdoor gym - Tarpsulin
30/05/2019	CR		59.88	59.88		R	Receipt(s) Banked - Gym
30/05/2019	CR		88.74	88.74		R	Receipt(s) Banked
31/05/2019	70.4/19.20	10,000.00		10,000.00		R	tgo outdoor gym - Gym
02/06/2019	CR		60.90	60.90		R	Receipt(s) Banked
02/06/2019	CR		55.56	55.56		R	Receipt(s) Banked
		<u>180,792.87</u>	<u>84,634.43</u>				