

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

Telephone: 01903 812042

Published 8th November 2018

TO ALL MEMBERS OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
Cllr Pearcey, Cllr Howell, Cllr Northam, Cllr Lloyd, Cllr Willett, Cllr Muggridge, Cllr Goldsmith,
Cllr G Sullivan and Cllr Syred.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 13TH NOVEMBER 2018 AT 7.30 PM
IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST** – disclosure by councillors of personal interests in matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR - PUBLIC PARTICIPATION.** Up to 15 minutes (2 minutes per person), will be allowed for the public to make representations, answer questions or give evidence **in respect of any item of business included in the agenda**, in accordance with standing orders.
- 4.0 MINUTES.** To accept the minutes of the meetings held on 9th & 30th October '18 as a correct record. (Supporting papers)
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1** F&GP/18/50.1 Bowls Lease agreement – Ongoing
 - 5.2** F&GP/18/50.2 Dates for any additional GDPR training from adjoining councils – Clerk to update
 - 5.3** F&GP/18/50.11.2 Further Section 106 monies to be pursued - Ongoing
 - 5.4** F&GP/18/51.1.2 Clerk asked to pursue Steyning in Bloom donation - **Actioned**
 - 5.5** F&GP/18/51.2.1 Consolidated Budget figures brought forward to next F&GP meeting – **Actioned**
See Agenda item 6.3
 - 5.6** F&GP/18/51.3.2 BACS payments as viable alternative to cheques – Update from Clerk
 - 5.7** F&GP/18/51.4 Working party convened to consider draught F&GP Budget – **Actioned**
 - 5.8** F&GP/18/51.4 Budget timeline distributed to all Councillors - **Actioned**
 - 5.9** F&GP/18/51.1.5 Swimming pool meeting with HDC – Update from Clerk



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
Email: hazel@steyningpc.gov.uk

- 5.10** F&GP/18/51.5.2 Clerk to thank Parishes for Pool donations & provide additional guidance- Ongoing
- 5.11** F&GP/18/51.5.2 SPC Chair to arrange meeting with other Parish Chairs to discuss Swimming pool donations – Cllr Lloyd to report
- 5.12** F&GP/18/51.7 Clerk to check that Donation goes towards Christmas tree lights - **Actioned**
- 5.13** F&GP/18/52.2.1 Take Grass cutting contract process to Amenities to consider further - **Actioned**
- 5.14** F&GP/18/52.2.2 Tarmac strip maintenance to be considered once more at Amenities - **Actioned**
- 5.15** F&GP/18/54 Policy working party recommendations go to Full Council for Approval - **Actioned**
- 5.16** F&GP/18/57.1 CCTV – Clerk to set up working party to move process forward - **Actioned**
- 5.17** F&GP/18/58.1 Street cleaning contract to be discussed within same working party group meetings - Ongoing

6.0 FINANCIAL MATTERS

- 6.1** To agree Income & Expenditure Report for October 2018 (Supporting papers)
- 6.2** To approve list of payments for October 2018 (Supporting papers)
- 6.3** To discuss F&GP Budget for the next financial year – 2019/2020 (Supporting Papers)
- 6.4** To discuss and Agree support for a Steyning and District Partnership proposed Loan (Supporting papers)
- 6.5** Neighbourhood Planning Grant received – To discuss and agree acceptance of the grant (Supporting papers)
- 6.6** Community Infrastructure Levy receipts – Update from Clerk (Supporting papers)

7.0 ANY ITEMS FROM COMMITTEE MEETINGS

Items requiring financial approval or actions from this Committee

- 7.1** **Premises Committee** – Meeting dated 6th November 2018.
- 7.2** **Amenities Committee** – Meeting dated 23rd October 2018.

8.0 DATA PROTECTION

- 8.1** Update on any news relating to Data protection from Clerk

9.0 INFORMATION/CORRESPONDENCE ITEMS

- 9.1** None at time of publication

10.0 CONFIDENTIAL SESSION

- 10.1** To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3e to exclude the press and public on the grounds that the confidential matters to be discussed under items 11 and 12 below would be prejudicial in the public interest.

11.0 CCTV DEVELOPMENTS

- 11.1** Report from clerk

12.0 MILLENNIUM AWARD NOMINATIONS

- 12.1** To receive and agree nominations for the 2018 Millennium awards (Confidential supporting papers)

13.0 DATE OF NEXT MEETING – 11th December 2018 @7.30pm.

John Fullbrook
Clerk to the Parish Council



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
Email: hazel@steyningpc.gov.uk