

Steypning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

Telephone: 01903 812042

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TO ALL MEMBERS OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
Cllr Bowell, Cllr Northam, Cllr Lloyd, Cllr Willett, Cllr Muggridge, Cllr Goldsmith and Cllr G Sullivan.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 12TH MARCH 2019 AT 7.30 PM
IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 3.0 DECLARATIONS OF INTEREST** – disclosure by councillors of personal interests in matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 4.0 QUESTIONS FROM THE FLOOR - PUBLIC PARTICIPATION.** Up to 15 minutes (2 minutes per person), will be allowed for the public to make representations, answer questions or give evidence **in respect of any item of business included in the agenda**, in accordance with standing orders.
- 5.0 MINUTES.** To accept the minutes of the meeting held on the 15th January 2019 as a correct record. (Supporting papers)
- 6.0 MATTERS ARISING AND ACTIONS**
 - 6.1 F&GP/18/88.2.2** Letter to be written to Health Centre through PPG concerning Minibus society Driver medical tests – Cllr Bowell to update
 - 6.2 F&GP/18/101.2.1** Bowls Lease agreement – See Agenda item 7.4
 - 6.3 F&GP/18/101.2.2** Solicitors meeting arrange if needs be – Update from Clerk
 - 6.4 F&GP/18/101.3** Further Section 106 monies to be pursued – See Agenda item 7.5
 - 6.5 F&GP/18/101.4** BACS Payment as viable alternative to cheques – See Agenda item 10.1
 - 6.6 F&GP/18/90.4** Swimming Pool discussions with Parish Chairs – Update from Cllr Lloyd
 - 6.7 F&GP/18/101.6** SPC / Clerk to write CIL report for end of year – See Agenda item 7.6
 - 6.8 F&GP/18/101.11** Steyning and Districts partnerships loan request – See Agenda item 7.7



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
Email: hazel@steyningpc.gov.uk

- 6.9 F&GP/18/101.12.1 Clerk to assist Steyning in Bloom with Grant applications – Agenda item 7.5
- 6.10 F&GP/18/101.12.2 Payment of deposit for the construction of the ‘Welcome to Steyning ’ sign
- Agenda item 7.5
- 6.11 F&GP/18/101.14 Clerk to chase External auditor for their report – Update from Clerk
- 6.12 F&GP/18/101.15 Purchase of PC’s - **Actioned**
- 6.13 F&GP/18/101.16 Barclays Bank closure – possible ATM relocation – Update from Clerk
- 6.14 F&GP/18/102.3 Earmarked reserves - a need for further discussion – Agenda item 7.3
- 6.15 F&GP/18/102.4 Youth service provision possible alternative provider – Agenda item 7.8
- 6.16 F&GP/18/103.1 Chair purchase for the Steyning Centre tender process check – Agenda item 8.1
- 6.17 F&GP/18/103.2.1 Committee approval for payment to proceed - **Actioned**
- 6.18 F&GP/18/107.1 CCTV developments – Clerk to return to original Risk Assessments - **Ongoing**

7.0 FINANCIAL MATTERS

- 7.1 To agree Income & Expenditure Report for February 2019 (Supporting papers)
- 7.2 To approve list of payments for February 2019 (Supporting papers)
- 7.3 To discuss and agree Earmarked reserves for the next financial year – 2019/20 (Supporting Papers)
- 7.4 To discuss and agree the Bowls Lease agreement document (Supporting papers)
- 7.5 To discuss and agree that Steyning Parish Council takes over lead partner in the project to install a ‘Welcome to Steyning’ sign on Bramber Road (Supporting papers)
- 7.6 To discuss and agree the CiL. report for 2018/19 from SPC Clerk (Supporting papers)
- 7.7 To discuss and agree the Loan for the Steyning and District partnership (Supporting papers)
- 7.8 To discuss and agree the recommendations of the Joint Parishes Youth Committee which is to meet on the 11th March in regard to Youth service provision 2019/20 (Supporting papers)

8.0 ANY ITEMS FROM COMMITTEE MEETINGS

Items requiring financial approval or actions from this Committee

- 8.1 **Premises Committee** – Meeting dated 5th March 2019
- 8.2 **Amenities Committee** – Meeting dated 26th February 2019
- 8.3 **Neighbourhood Plan Steering committee** – No Meeting

9.0 DATA PROTECTION

- 9.1 Update on any news relating to Data protection from Clerk

10.0 POLICY AMENDMENTS

- 10.1 To discuss and approve the recommendations from the Policy working party meeting – 27th Feb. regarding amendments to Standing Orders and financial Regulations (See Supporting papers)

11.0 INFORMATION/CORRESPONDENCE ITEMS

- 11.1 None at time of publication

12.0 DATE OF NEXT MEETING – 9^h April 2019 @7.30pm.

John Fullbrook

Clerk to the Parish Council



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Deputy Clerk: Hazel Roxby

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