

**MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON
TUESDAY 2ND SEPTEMBER 2014 AT 7.00PM**

PRESENT: Cllrs Alexander (Chairman), Muncey, Ness-Collins, Muggridge, Bowell & Toomey
The Clerk was in attendance.

MEMBERS OF THE PUBLIC: There were five members of the public present.

MINUTES: Rebecca Luckin

1.0 APOLOGIES

1.1 Apologies were received and accepted from Cllr Lloyd and Cllr Toomey.

2.0 DECLARATIONS OF INTEREST

2.1 There were no declarations of interest.

3.0 MINUTES OF LAST MEETING

3.1 It was **proposed** by Cllr Muggeridge and **seconded** by Cllr Ness-Collins that the minutes of the Meeting held on 19th August 2014 be **agreed** as a true record and signed by the Chairman.

4.0 MATTERS ARISING AND ACTIONS

4.1 The Conservation working document had been circulated to committee members, awaiting comments. A meeting will be arranged to discuss final arrangements, prior to the draft being sent to the museum for review of the historical detail and to HDC planning department for consideration for adoption. .

4.2 Cllr Alexander had visited 25 the High Street regarding the colour used on the render to allay her concerns with regard to the enforcement and planning process.
and to offer advice on the process of listed building consent.

4.3 Cllr Bowell expressed concern that neighbours had not received notification from HDC regarding a planning application. The Clerk will contact HDC to ascertain whether this is remains current practice.

Cllr Toomey arrived at 19.03pm

5.0 PLANNING APPLICATIONS

5.1 DC/14/1579 – 37 Charlton Street – Replace existing windows with UPVC Windows.
Councillors were mindful of a recent application for uPVC windows in a 1970's property within the Conservation Area that was refused by HDC. Councillors were of the opinion that a redrafted Conservation Area document would be helpful to Steyning residents when consider replacement windows.
Councillors **agreed objection** due to insufficient information on the specification and quality of the proposed windows.

- 5.2 **DC/14/1688 – 40 Penlands Rise** – Proposed front and rear dormer plus rear extensions
Councillors **agreed no objection** provided materials matched those already used.
- 5.3 **DC/14/1694 – Calcot Farm Bungalow, Horsham Road** - Proposed outbuilding and extension
to existing residential property.
Councillors **agreed no objection**.

6.0 LATE PLANNING APPLICATIONS

DC/14/1525+ 1526 – 76 High Street – Full planning application with Listed Building consent for a canopy built 7 years ago to the restaurant on the High Street. A Conservation Officer noted that no planning permission had been submitted for a canopy to be placed here, hence the need of retrospective full planning so many years later.
Councillors **agreed no objection** since it was plain and of a sombre colour.

DC/14/1806 – The Chantry House, 34 Church Street - Surgery to 3 x Bay trees and 1 x Tulip Tree (Trees in a Conservation Area)
Councillors **agreed no objection** and would defer to the opinion of Will Jones, Arboricultural Officer for HDC.

DC/14/1755 – Chequers Orchard, White Horse Square – Replacement of rear roof light with dormer window to first floor bedroom.
Councillors **agreed no objection** since there appeared to be no effect on the amenity of neighbours.

7.0 ENFORCEMENT NOTIFICATIONS

7.1 None for this meeting.

8.0 PLANNING DECISIONS FROM HDC

PERMITTED:

DC/14/1066 – Fantasy House, Elm Grove Lane – Demolition of part of the existing building, construction of 1.5 storey replacement building for office use and convert part of building to provide holiday let accommodation and associated internal works.

DC/14/1067 – Fantasy House, Elm Grove Lane – Demolition of part of the existing building, construction of 1.5 storey replacement building for office use and convert part of building to provide holiday let accommodation and associated internal works. LBC

DC/14/1341 – 92A High Street – Demolition and reconstruction of live/work unit

DC/14/1376 – Lloyds Bank TSB Ltd, 37 High Street – Provide new timber to timber beam, fixed and finished to match existing boxing, on inspection of roof and chimney, repair lead valley gutters where needed and re-fix or replace as necessary individual tiles. All to match existing patch repair.

DC/14/1401 – Swallowmead, College Hill – Remove 2 balconies and replace with 2 pitched roof porches.

DC/14/1377 - 10 Thornscoft - Front and side two storey extension (amended drawings received 15.07.14)

REFUSED:

DC/14/1089 – Tunsgate, Jarvis Lane – Replacement of original timber framed windows with new, Jarvis Lane facade to be timber framed to meet design around private rear courtyard.

Clerk Action – contact HDC and ask why do anomalies exist? Why was the above application

refused.

9.0 CORRESPONDENCE

9.1 Southdown National Park Authority - Parish Council Workshops. E-mail circulated to Councillors.

9.2 HDC confirm that a Conservation Officer will shortly be appointed.

10.0 DATE OF NEXT MEETING: Tuesday 16th September 2014 at 7pm

The chairman closed the meeting at 19.31p.m.

Signed: Date:
Chairman