

WSALC Limited  
Suite 2 Sackville House  
Brooks Close  
Lewes  
East Sussex, BN7 2FZ  
United Kingdom

ITEM 4.1  
7.1

VAT Number:  
T:  
E: finance@ssaic.co.uk

Steyping Parish Council  
Council Office, The Steyping Centre  
Fletchers Croft  
Steyping  
West Sussex  
BN44 3XZ  
United Kingdom

## Invoice

Number: 950  
Date: 1st Apr '19  
Due By: 29th Apr '19  
Account: STEYNING  
Purchase Order:

| Qty | Description                | Rate     | Total    |
|-----|----------------------------|----------|----------|
| 1   | WSALC Subscription 2019/20 | 1,481.14 | 1,481.14 |
| 1   | NALC Subscription 2019/20  | 326.08   | 326.08   |

Natwest Sort Code: 60-13-09 Account Number: 42329841  
Company Registration: 08500937

Net: £1,807.22  
TOTAL: £1,807.22

Horsham Association of Local Councils  
Chairman: Val Court  
c/o 78 Macleod Road, Horsham, West Sussex RH13 5JQ  
Tel: 07817 289540 Email: horshamalc@gmail.com

ITEM 14.2  
72.

13 April 2019.

## HALC INVOICE

Annual subscription for HALC

01/04/19 – 31/03/20

£15.00

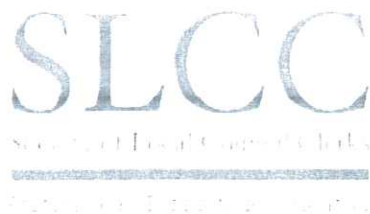
Please make cheque payable to:

Horsham Association of Local Councils

And post to HALC, c/o 78 Macleod Road, Horsham, West Sussex RH13 5JQ

Or by bank transfer to:

Sort Code . . . . .  
Account . . . . .



310442  
26/11/18  
40398/101

ITEM  
7.3

Your SLCC

## Thank you - Your Membership Details Have Been Updated

### Memberships

| Member         | Membership Number | Membership Level | Start Date | End Date   |
|----------------|-------------------|------------------|------------|------------|
| John Fullbrook | 40398             | Full Membership  | 01/01/2019 | 31/12/2019 |

**Selected Payment Frequency:** Annual

**Selected Payment Method:** Society Cheque

### The Following Payments Are Due

| Date       | Amount    |
|------------|-----------|
| 01/01/2019 | * £220.00 |

*Handwritten signature*

**Important information:** Cheques to be made payable to **The Society of Local Council Clerks**

Please ensure your name is written on the back of the cheque and post to SLCC, 8 The Crescent, Taunton TA1 4EA. If you require a receipt please enclose a stamped addressed envelope.

**Click Here** to continue on to apply for your **ALCC Membership For SLCC Members** at a cost of £40.00.

# ALCC

Association of Local Council Clerks

## **TO REVIEW THE COUNCILS POSITION ON FINANCIAL ITEMS UNDER SECTION 5 - STANDING ORDERS – Item 10**

I have attached Briefing papers for background on this item.

The main point is that the Council should review and agree its position in terms of the expenditure incurred under s137 of the Local government Act and also whether , in an election year, it wants to consider making arrangements with a view to the Council becoming eligible to exercise the general power of competence in the future (and certainly within the term of this Council)

**Section 137** of the Local Government Act 1972 enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory expenditure.

### **As Per SLCC directive - Section 137 spending limit for 2019/20**

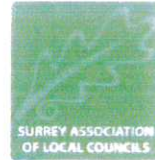
Published 20th December 2018

The Ministry of Housing, Communities and Local Government has advised that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 for parish and town councils in England for 2018-19 is £8.12 per Parish capita.

This is the amount that results from increasing the amount of 2017-18 (£7.86) by the percentage increase in the retail index between September 2017 and September 2018, in accordance with Schedule 12B to the 1972 Act.



ITEM 11.1



**SUSSEX & SURREY ASSOCIATIONS OF LOCAL COUNCILS LIMITED**  
AFFILIATED TO THE NATIONAL ASSOCIATION OF LOCAL COUNCILS

East Sussex ALC Ltd. President  
Lord Amptill

West Sussex ALC Ltd. President  
Michael Chater OBE

Surrey ALC Ltd. President  
Michael More-Molyneux,  
H M Lord-Lieutenant for Surrey

CEO Trevor Leggo

Deputy CEO (Surrey): Anne Bott

**To all Clerks in West Sussex City, Town and Parish Councils**

March 2019

Dear Clerk

**Respect and Remember**

You may be aware that WSALC occupies a seat on the West Sussex Civilian and Military Partnership Board, a body comprising representatives of the Lord Lieutenant, County, Boroughs and District Councils with serving military personnel, the South East Reserve Forces Association, Service Charities and the NHS.

The principal role of the Board is to uphold the Military Covenant and ensure that serving or retired personnel and their families are not disadvantaged by virtue of their service. Whilst West Sussex has a limited military footprint, there are 46,000 veterans living within the County.

In November 2018 the centenary of the Armistice was commemorated and leading up to that time I wrote to all local councils to identify those who would like to have a uniformed military presence at their ceremonies; in the end only Kirdford responded with the details required and with the kind co-operation of the CO of 12 Regt. Royal Artillery, a contingent from Thorney Island led by a Warrant Officer duly attended.

With the 75<sup>th</sup> anniversary of D Day on 6<sup>th</sup> June and the 80<sup>th</sup> anniversary of the outbreak of WWII on 3<sup>rd</sup> September, the Board felt it would be helpful to all concerned if requests for attendance was more structured. If you would like to invite a representative of the Lord Lieutenant or military personnel to events you have planned it would be helpful if you could complete the attached form and return it to Paul Richards as indicated.

I will be happy to answer any questions you may have.

Yours sincerely

Trevor Leggo  
Chief Executive

Suite C 2<sup>nd</sup> Floor Sackville House, Brooks Close, Lewes, East Sussex, BN7 2FZ (Registered Office)

Tel.

Company No 8512101 Registered in England

Email -

Website - [www.sussexalc.org.uk](http://www.sussexalc.org.uk) / [www.surreyalc.org.uk](http://www.surreyalc.org.uk)

Dear Sir,

My name is ' , and I have run the club called Vintage Years for the last seven Years.

I understand and am delighted that Steyning Parish Council has decided to support "Younger people in the community" by providing money to support a youth worker. I just wondered whether there was anymore funds available for older people? The reason being that I feel unable to continue running Vintage Years. I have a very good team of helpers but there needs to be someone in charge, and no-one is willing or able to step up to that role in a voluntary capacity. (I continue to search for someone to fill that role).

The club, I believe, provides an essential service for the town. There have been over 80 members for the last 2 years. It is recognised as being a safe place by the medical community to refer lonely people to. The aim of the club is to reach people before they become frail, so that we can help them to keep fit, to socialise, to enjoy other people's company and to remain active participants in the community. (Please look at our website for details of our activities. [www.vintageyearsclub.org](http://www.vintageyearsclub.org))

The problem is that I am running out of energy and ideas. It is time to limit my input to Vintage Years. My plan is to break down my roles and try to separate them out so that they are smaller jobs which can be done by different people. I will retain my job as Treasurer and subscription Secretary. The problem position, of course, is the overseeing role with the checking that all is being done but not having to do it!

I will be talking to AgeConcernUK and it may be possible to have some support/input from them, but I believe the club will need funding for a person to work 2/4 days a month. I intend to stay at the club and on the committee, but would retire from the overall position in March/April 2020.

I would be grateful if the Council could give some consideration to this request.

Yours faithfully

John Fullbrook

---

From: Steyning Parish Council - Clerk  
Subject: FW: The West Sussex Civilian Military Partnership Board Briefing

Good afternoon,

The West Sussex Civilian Military Partnership Board are hosting a 'Your Army' briefing in West Sussex which provides an ideal opportunity for representatives from Parish / Town Councils to attend and find out more about the Army and the wider Armed Forces community and how the Armed Forces Covenant and the 11 Inf Bde Engagement strategy can assist them locally.

It is often assumed that as an area has no permanent military base it is ineligible for covenant support, however it is possible to access Covenant Trust Fund grants to support local commemoration activities, promote community integration and enhance service delivery where this also supports the wider service community.

Secondly, the briefing will highlight to parishes how accessible Covenant Trust Fund grants can be for the right project. Grants of up to £20,000 for appropriate projects are available through the fund.

The event is being held at Fontwell Racecourse on the evening of 22 May 19. Parish council representatives can register to attend, free of charge by following this link: \_\_\_\_\_

Kind regards,

Anna Beams  
Office, Training & Events Manager, SSALC Ltd.