



ITEM 6.1

STEYNING WARDENS' REPORT

April 2019

Anti-social behaviour

- We received a report regarding considerable Anti-Social Behaviour in the Fletchers Croft car park consisting of cars using the car park as a "racetrack", loud music being played, rowdy behaviour relating to alcohol and smashed bottles. This was reported to have occurred at 3am and the Police were called. We have since spoken with the Police and submitted information relating to several vehicles we know that use the area regularly and have previously been involved with this kind of ASB.
- A resident informed us that a group of Young People (aged 13-16) have been causing a nuisance at the school grounds getting onto the roof of school and shouting and throwing things at passers-by. We have significantly increased our presence in the area in the early evenings.
- The Police informed us of an incident in Charlton Street where a group of 8 or 9 young people acting in a rowdy manner, posted food through somebody's letterbox and acted in an intimidating way towards the resident when challenged over their behaviour. We now know the identities of two of the members of the group and are seeking further involvement with the Police & ASB Team. We have visited the resident on three occasions but on each nobody has been present.
- Report received regarding young people climbing over fencing and using the new outdoor Gym Equipment before it had been finished. On a previous occasion to this report we did ensure a small group left the area. We would like to request that appropriate signage be put into place as soon as possible, as not having signage seriously compromises enforcement capability.

Cold callers

- No calls received relating to cold callers.

Anti-Social Driving/Parking

- 4 parking advice slips given after complaints from residents. One of the vehicles in Shooting Field was blocking the view of oncoming traffic from Tanyard lane, this vehicle has now moved. We have also been informed that the vehicle has not been taxed and fed the information into the operation crackdown system.

Fly-tipping

- Fly Tipping Reported on the Steyning Bostal.

Dog fouling / issues with dogs

- Persistent dog fouling reported on footbridge and Twitten over the A283. Increased patrols in response to this report.

Elderly / vulnerable

- Continued with regular visits to elderly vulnerable residents whom we have been alerted too by joint partnership agencies.

Minibus

- Two outings for Dingemans Club and an indoor session.
- We organised and ran dominoes night for residents at Dingemans.

Steyning Parish Council

Working Practices Group Terms of Reference

Main Function:

The undertaking of all employment related matters and Council policy and procedure documents.

Terms of Reference:

To make recommendations to the Council on all employment related matters including contracts, salary reviews and superannuation and publication of Staff Handbook.

To review Council policy documents in accordance with statutory advice, ie - Standing Orders, Financial Regulations, Code of Conduct, Dispensation Scheme, Scheme of Members Allowances, Discipline and Grievance Procedure.

Protocols ie, Confidential information, use of IT and e-mails, and other policies to maintain good working relationship with Councillors, staff and the general public including Dignity At Work, Councillor/Staff Protocol and Code of Practice for Handling Complaints.

To ensure the Council's Health and Safety Policy is reviewed and updated in accordance with latest legislation, Risk Assessments, Terms of Reference for Committees etc.

*THIS TERMS OF REFERENCE COVERS BOTH POLICY
COMMITTEE AND PERSONNEL COMMITTEES.*

ITEM 14.1-14.1

WSALC Limited
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Lewes
East Sussex, BN7 2FZ
United Kingdom

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E: finance@ssalc.co.uk

Steyping Parish Council
Council Office, The Steyping Centre
Fletchers Croft
Steyping
West Sussex
BN44 3XZ
United Kingdom

Invoice

Number: 950
Date: 1st Apr '19
Due By: 29th Apr '19
Account: STEYNING
Purchase Order:

Qty	Description	Rate	Total
1	WSALC Subscription 2019/20	1,481.14	1,481.14
1	NALC Subscription 2019/20	326.08	326.08

Natwest Sort Code: 60-13-09 Account Number: 42329841
Company Registration: 08500937

Net: £1,807.22
TOTAL: £1,807.22

Horsham Association of Local Councils
Chairman: Val Court
c/o 78 Macleod Road, Horsham, West Sussex RH13 5JQ
Tel: 07817 289540 Email: horshamalc@gmail.com

ITEM 14.2

13 April 2019.

HALC INVOICE

Annual subscription for HALC

01/04/19 – 31/03/20

£15.00

Please make cheque payable to:

Horsham Association of Local Councils

And post to HALC, c/o 78 Macleod Road, Horsham, West Sussex RH13 5JQ

Or by bank transfer to:

Sort Code

Account



ITEM 20.1



SUSSEX & SURREY ASSOCIATIONS OF LOCAL COUNCILS LIMITED
AFFILIATED TO THE NATIONAL ASSOCIATION OF LOCAL COUNCILS

East Sussex ALC Ltd. President
Lord Amptill

West Sussex ALC Ltd. President
Michael Chater OBE

Surrey ALC Ltd. President
Michael More-Molyneux,
H.M Lord-Lieutenant for Surrey

CEO: Trevor Leggo

Deputy CEO (Surrey): Anne Bott

To all Clerks in West Sussex City, Town and Parish Councils

March 2019

Dear Clerk

Respect and Remember

You may be aware that WSALC occupies a seat on the West Sussex Civilian and Military Partnership Board, a body comprising representatives of the Lord Lieutenant, County, Boroughs and District Councils with serving military personnel, the South East Reserve Forces Association, Service Charities and the NHS.

The principal role of the Board is to uphold the Military Covenant and ensure that serving or retired personnel and their families are not disadvantaged by virtue of their service. Whilst West Sussex has a limited military footprint, there are 46,000 veterans living within the County.

In November 2018 the centenary of the Armistice was commemorated and leading up to that time I wrote to all local councils to identify those who would like to have a uniformed military presence at their ceremonies; in the end only Kirdford responded with the details required and with the kind co-operation of the CO of 12 Regt. Royal Artillery, a contingent from Thorney Island led by a Warrant Officer duly attended.

With the 75th anniversary of D Day on 6th June and the 80th anniversary of the outbreak of WWII on 3rd September, the Board felt it would be helpful to all concerned if requests for attendance was more structured. If you would like to invite a representative of the Lord Lieutenant or military personnel to events you have planned it would be helpful if you could complete the attached form and return it to Paul Richards as indicated.

I will be happy to answer any questions you may have.

Yours sincerely

Trevor Leggo
Chief Executive

Suite C 2nd Floor Sackville House, Brooks Close, Lewes, East Sussex, BN7 2FZ (Registered Office)

Tel:

Company No. 8512101 Registered in England

Email -

Website - www.sussexalc.org.uk / www.surreyalc.org.uk

HORSHAM DISTRICT COUNCIL**TEMPORARY ROAD CLOSURE ORDER****STEYNING**

NOTICE IS HEREBY GIVEN that HORSHAM DISTRICT COUNCIL has made the above named Order under Section 21 of the Town Police Clauses Act 1847, the effect of which is to authorise the temporary closure of the part(s) of the road(s) named in the Schedule hereto between the hours and on the day(s) shown in the said Schedule for the purpose of the holding of a May Fair Event.

SCHEDULE

<u>Description of road(s) to be closed</u>	<u>Date(s)</u>	<u>Time(s)</u>
<u>Steyning</u>		
High Street		
(From the junction with Tanyard Lane to the junction with Church Street / Sheep Pen Lane).	Monday 27 th May 2019	6.00 a.m. to 8.00 p.m.

(Please note that a one-way traffic system will be in operation in Tanyard Lane, Church Lane & Church Street north of the High Street and in Sheep Pen Lane, White Horse Square, Charlton Street, Mill Road and Sir Georges Place south of the High Street during the period of the road closure)

Sharon Evans
Head of Legal & Democratic Services

Council Offices, Parkside, Chart Way, Horsham RH12 1RL

John Fullbrook

From: Steyning Parish Council - Clerk
Subject: FW: The West Sussex Civilian Military Partnership Board Briefing

Good afternoon,

The West Sussex Civilian Military Partnership Board are hosting a 'Your Army' briefing in West Sussex which provides an ideal opportunity for representatives from Parish / Town Councils to attend and find out more about the Army and the wider Armed Forces community and how the Armed Forces Covenant and the 11 Inf Bde Engagement strategy can assist them locally.

It is often assumed that as an area has no permanent military base it is ineligible for covenant support, however it is possible to access Covenant Trust Fund grants to support local commemoration activities, promote community integration and enhance service delivery where this also supports the wider service community.

Secondly, the briefing will highlight to parishes how accessible Covenant Trust Fund grants can be for the right project. Grants of up to £20,000 for appropriate projects are available through the fund.

The event is being held at Fontwell Racecourse on the evening of 22 May 19. Parish council representatives can register to attend, free of charge by following this link: _____

Kind regards,

Anna Beams
Office, Training & Events Manager, SSALC Ltd.