

Steyning Parish Council



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TO ALL MEMBERS OF STEYNING PARISH COUNCIL
YOU ARE HEREBY SUMMONED TO A FULL PARISH COUNCIL MEETING TO BE HELD ON
MONDAY 19th NOVEMBER 2018 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and consider apologies for absence.
- 2.0 DECLARATIONS OF INTEREST** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 CHAIRMAN'S ANOUNCEMENTS**
 - 3.1** Millennium Award nominations and response to Questions from the floor from previous Full Council meeting
- 4.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence **in respect of any item of business on the agenda**, in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio recordings for their own purposes.*
- 5.0 MINUTES OF PREVIOUS MEETINGS** - to agree the minutes of the meetings held on the 15th October 2018.
- 6.0 MATTERS ARISING AND ACTIONS** – to consider matters arising and actions from the Minutes of the previous meeting.
 - 6.1** FULL/18/94.1.3 Clerk or Chair of Council to ensure question from the floor is responded to by next Full Council meeting – See Agenda item 3.1
 - 6.2** FULL/18/96.1 Clerk to place SPC Neighbourhood plan progress report on website - **Actioned**
 - 6.3** FULL/18/96.7 Forming a working party for 'Raising the profile of the Council' meeting – Update from Clerk
 - 6.4** FULL/18/97.2 Clerk to ensure second 'Call for Sites' banner erected as soon as possible - **Actioned**
 - 6.5** FULL/18/97.4 F&GP EOM organised with delegated authority to appoint Neighbourhood plan consultants provided terms and conditions of contract were agreeable - **Actioned**



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Deputy Clerk: Hazel Roxby

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- 6.6 FULL/18/100.1 Clerk to advise Cllr Syred of successful application for Leave of absence - **Actioned**
- 6.7 FULL/18/105.1 Clerk to present contract to member of staff for signing, and agreement - **Actioned**
- 7.0 NEIGHBOURHOOD PLAN UPDATE**
- 7.1 Report from the Steyning Neighbourhood Steering committee
- 7.2 **Neighbourhood Plan Steering Committee** – To receive and adopt the minutes of the meeting held on the 29th October 2018. (Supporting papers)
- 8.0 NEIGHBOURHOOD WARDENS' REPORT**
- 8.1 Neighbourhood Wardens report – (See supporting papers)
- 9.0 JOINT PARISH YOUTH COMMITTEE**
- 9.1 Update from by Cllr Muggridge
- 10.0 REPORTS FROM OUTSIDE BODIES / DISTRICT COUNCILLORS**
- 10.1 Cllr Lloyd – (HDC) update
- 10.2 Cllr Willett – (HDC) update
- 10.3 Cllr Barling – (WSCC) update
- 10.4 Cllr Toomey – (LAT) update
- 10.5 Cllr Howell / Cllr Hanson – Jnt. Parishes Cemetery Committee update
- 10.6 Cllr Willett – SDNP update
- 10.7 Cllr Lloyd, Cllr Willett – (HALC/ SALC/NALC) update
- 10.8 Cllr Toomey – Isolation and Loneliness update
- 10.9 Cllr Northam – PPG update
- 10.10 Cllr S. Sullivan – SCO update
- 11.0 COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS** – (See supporting papers)
- 11.1 **Planning Committee** – to receive and adopt the minutes of the meetings held on the 22nd October and the 12th November 2018
- 11.2 **Amenities Committee** – to receive and adopt the minutes of the meetings held on the 23rd October 2018
- 11.3 **Premises committee** – to receive and adopt the minutes of the meeting held on the 6th November 2018
- 11.4 **Finance and General Purposes Committee** – to receive and adopt the minutes of the meetings held on the 9th October and the 30th October 2018
- 12.0 WORKING PARTY RECOMMENDATIONS**
- 12.1 To approve recommendation from Personnel working party to agree to a Councillors leave of absence request and discuss the appointment of Vice Chairman of the Council for the remainder of the financial year 2018/19, if needed.
- 13.0 RELOCATION OF THE EXISTING BUS STOP IN THE HIGH STREET FROM OUTSIDE COBBLESTONES TO THE NEW POSITION**
- 13.1 **Motion from Cllr Goldsmith** - That Steyning Parish Council will work with traders and other interested parties to seek an alternative solution for the re-siting of the High Street bus stop and will ask WSCC to put further work on hold until proposals can be formulated. (Supporting papers)
- 14.0 CORRESPONDENCE AND INFORMATION ITEMS**
- 14.1 Information item regarding Steyning police station from the local Police Planning and Strategy Project Officer (supporting paper)
- 15.0 DATE OF NEXT MEETING: 17th DECEMBER 2018 at 7.30pm**

John Fullbrook
Clerk to the Council



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