Steyning Parish Council

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TO ALL MEMBERS OF STEYNING PARISH COUNCIL
YOU ARE HEREBY SUMMONED TO A FULL PARISH COUNCIL MEETING TO BE HELD ON MONDAY 21st JANUARY 2019 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking pace. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING

AGENDA

1.0 **APOLOGIES FOR ABSENCE –** to receive and consider apologies for absence**.**

2.0 **DECLARATIONS OF INTEREST –** disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.

3.0 **QUESTIONS FROM THE FLOOR -** *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence* ***in respect of any item of business on the agenda,*** *in accordance with Standing Orders. Please note that under new Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes, which are made available to the public, and also note that other members of the public could be making audio recordings for their own purposes*.

4.0 **CHAIRMAN'S ANOUNCEMENTS**

5.0 **MINUTES OF PREVIOUS MEETINGS** - to agree the minutes of the meetings held on the 17th December 2018.

6.0 **MATTERS ARISING AND ACTIONS –** to consider matters arising and actions from the Minutes of the previous meeting.

6.1 FULL/18/125.3 Cllr Goldsmith's statement and Cllr Lloyds response attached with minutes of December Full Council meeting on web site **- Actioned**

6.2 FULL/18/129.2 Clerk to arrange working party meeting to cover 'Raising the profile of the Council' and to arrange distribution of initial promotion **- Actioned**

6.3 FULL/18/129.7 Police station renovations – **Update from Clerk**

6.4 FULL/18/130.7 Were SPC to be involved if at all with Bramber PC's Neighbourhood plan discussions regarding proposed site at Clays Field – **Update from Cllr Lloyd/Clerk**

6.5 FULL/18/133.1 Christmas Bin emptying details to go on Web site - **Actioned**

6.6 FULL/18/133.2.2 Barclays Bank closure – **Update from Cllr Bowell**

6.7 FULL/18/134.1.3 Article 4 – Cllr Muncey to form Working party – **Actioned** - See Agenda item 9.2
6.8 FULL/18/135.1 Clerk to update Youth service MOU and Contract and distribute – **Actioned**
6.9 FULL/18/136.1 Clerk and Cllr Lloyd to take back Council's feelings in regard to Wardens work patterns to Steering committee **– Ongoing.**
6.10 FULL/18/137.1 Clerk and Cllr Lloyd to meet with NP chair to discuss 2019/20 budget requirements and for Clerk to arrange working party to make budget recommendations in New Year **- Actioned**
6.11 FULL/18/138.2.2 Clerk to chase response from external auditors **– Ongoing**
6.12 FULL/18/139.2 Memorial for George Cockman – Clerk to ensure discussed at F&GP and then at next Full Council **– Actioned**

7.0 NEIGHBOURHOOD PLAN UPDATE
7.1 Report from the Steyning Neighbourhood Steering committee including Leaflet distribution example as supporting paper.

8.0 NEIGHBOURHOOD WARDENS' REPORT
8.1 Neighbourhood Wardens report – (See supporting papers)

9.0 FINANCIAL MATTERS
9.1 To discuss and agree the Councils consolidated 2019/20 Budget and to approve the recommendations of the finance working party regarding Precept request to HDC for 2019/20. (supporting papers)
9.2 Article 4 update by representative Cllrs and to discuss and agree quote to enable council to proceed with letter distribution to local residents (supporting papers)
9.3 Update by Cllr Bowell on Grant applications from last F&GP meeting-15th Jan, including possible memorial for George Cockman (supporting papers)

10.0 QUARRY UPDATE
10.1 Cllr D. Barling to update on latest 'Soft Sands' developments

11.0 REPORTS FROM OUTSIDE BODIES / DISTRICT COUNCILLORS
11.1 Cllr Lloyd – (HDC) update
11.2 Cllr Willett – (HDC) update
11.3 Cllr Barling – (WSCC) update
11.4 Cllr Toomey **–** (LAT) update
11.5 Cllr Bowell / Cllr Hanson – Jnt. Parishes Cemetery Committee update
11.6 Cllr Willett – SDNP update
11.7 Cllr Lloyd, Cllr Willett – (HALC/ SALC/NALC) update
11.8 Cllr Toomey – Isolation and loneliness update
11.9 Cllr Northam – PPG update
11.10 Cllr S. Sullivan – SCO update

12.0 COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS – (See supporting papers)
12.1 Planning Committee – To receive and adopt the minutes of the meeting held on the 18th December 2018
12.2 Amenities Committee – No meeting since last Full Council
12.3 Premises committee – To receive and adopt the minutes of the meeting held on the 8th January 2019
12.4 Finance and General Purposes Committee – to receive and adopt the minutes of the meeting held on the 11th December 2018

13.0 JOINT PARISH YOUTH COMMITTEE
13.1 No meeting since last Full Council – nothing to report

14.0 RAISING THE PROFILE OF THE COUNCIL
14.1 Report from Cllr Lloyd and the Clerk following recent working party meeting. To discuss and agree any subsequent actions as proposed by Full Council

Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby
Email: clerk@steyningpc.gov.uk
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15.0 DATES OF MEETINGS FOR NEXT 14 MONTHS 2019/20

15.1 To discuss and agree the SPC meeting dates for the next 14 Month period (supporting papers)

16.0 CORRESPONDENCE AND INFORMATION ITEMS

16.1 No Correspondence at time of publication

17.0 DATE OF NEXT MEETING: 18th FEBRUARY 2019 at 7.30pm

John Fullbrook
Clerk to the Council

Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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