

Steyning Parish Council

Telephone: 01903 812042



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

TO ALL MEMBERS OF STEYNING PARISH COUNCIL

YOU ARE HEREBY SUMMONED TO A FULL PARISH COUNCIL MEETING TO BE HELD ON MONDAY 16TH APRIL 2018 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING

AGENDA

- 1.0 **APOLOGIES FOR ABSENCE** – to receive and consider apologies for absence.
- 2.0 **DECLARATIONS OF INTEREST** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 **QUESTIONS FROM THE FLOOR**
Up to 15 minutes will be available to allow for the public to make representations, (2 minutes per person) answer questions or give evidence **in respect of any item of business on the agenda**, in accordance with Standing Orders.
- 4.0 **MINUTES OF PREVIOUS MEETINGS** - to agree the minutes of the meetings held on the 19th February 2018 and the Extraordinary Meeting of the 8th March.
- 5.0 **MATTERS ARISING AND ACTIONS** – to confirm the matters arising from last meeting unless stated and report actions from previous meeting.
 - 5.1 FULL/17/180.1 - Neighbourhood Wardens' reporting – Cllr Hanson to take comments back to next Steering group meeting – **Ongoing** (As next meeting due on 3rd May – Nothing further to report)
 - 5.2 FULL/17/184.1 - SWAB Neighbourhood Plan Frequently Asked Questions posted onto Web sites
Clerk Actioned (Nothing further to report)
 - 5.3 FULL/17/186.2 - Amend Amenities committee minute A/17/79.2 – **Clerk Actioned** (Nothing further to report)
 - 5.4 FULL/17/187.1 - Showcase event Representation – Cover times organised – **Clerk Actioned**
(Nothing further to report)
 - 5.5 FULL/17/191.4 - Set up an EOM to discuss remaining confidential items – **Clerk Actioned**
(Nothing further to report)
 - 5.6 EOM/17/4.3.10 - Clerk writes to all Neighbourhood plan steering group candidates to inform them of decisions made – **Clerk Actioned** (Nothing further to report)



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: clerk@steyningpc.gov.uk
Email: hazel@steyningpc.gov.uk

- 5.7 EOM/17/5.4 - Clerk to seek IT Expert advice – **Ongoing** (Nothing further to report at present)
- 5.8 EOM/17/6.2 - Clerk to consider more conducive seating arrangements for Full Council – **Ongoing**
- 6.0 **NEIGHBOURHOOD WARDENS' REPORT**
- 6.1 Neighbourhood Wardens report – Read by Wardens in attendance (See supporting paper)
- 7.0 **STEYNING AND DISTRICT COMMUNITY PARTNERSHIP**
- 7.1 Update from the Partnership on what is planned for this year (Supporting paper)
- 8.0 **JOINT PARISH YOUTH COMMITTEE**
- 8.1 Update from Cllr Syred
- 9.0 **REPORTS FROM OUTSIDE BODIES/DISTRICT COUNCILLORS**
- 9.1 Cllr Lloyd – (HDC) update
- 9.2 Cllr Willett – (HDC) update
- 9.3 Cllr Barling – (WSCC) update
- 9.4 Cllr Toomey/ Cllr Muncey - HALC and Car parking update
- 9.5 Cllr Howell / Cllr Willett – Cemetery Committee update
- 9.6 Cllr Howell – PPG update
- 10.0 **QUARRY UPDATE**
- 10.1 D. Barling and Cllr Syred to update
- 11.0 **NEIGHBOURHOOD PLAN**
- 11.1 Update from Cllr Trundle
- 11.2 To appoint new Councillor Representative to the Neighbourhood Plan Steering group
- 12.0 **COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS** – (See supporting papers)
- 12.1 **Planning Committee** – to receive the minutes and approve the recommendations of the meetings held on the 26th February and 26th March 2018
- 12.2 **Amenities Committee** – to receive the minutes and approve the recommendations of the meetings held on the 27th February and 27th March 2018
- 12.3 **Premises committee** – to receive the minutes and approve the recommendations of the meetings held on the 6th March and the 3rd April 2018
- 12.4 **Finance and General Purposes Committee** – to receive the minutes and approve the recommendations of the meetings held on the 13th March and the 10th April 2018
- 13.0 **CORRESPONDENCE AND INFORMATION ITEMS**
- 13.1 Correspondence from Horsham district council on Local plan review consultation (Supporting paper)
- 13.2 Information regarding forthcoming Full Council items – Update from Clerk
- 14.0 **CONFIDENTIAL SESSION**
- 14.1 To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3e to exclude the press and public on the grounds that the confidential matters to be discussed under item 15 below would be prejudicial in the public interest.
- 15.0 **NEIGHBOURHOOD PLAN**
- 15.1 To receive from SPC NP representative her recommendation for an additional appointment to the Steyning Neighbourhood plan Steering Group Committee (Supporting paper).
- 16.0 **DATE OF NEXT MEETING: 21st MAY 2018 at 7.30pm**

John Fullbrook
Clerk to the Council



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