

TO: ALL MEMBERS OF THE FINANCE & COMMUNITY COMMITTEE YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON TUESDAY 7th MAY 2013 AT 7.30 PM AT THE STEYNING CENTRE

A G E N D A

- 1. APOLOGIES** – to receive apologies and reasons for absence
- 2. DECLARATIONS** – to receive Councillors declarations of interest in items on the agenda
- 3. MINUTES** – to agree and sign the minutes of the meeting held on 2nd April 2013.
- 4. MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from the last meeting.
- 5. NEIGHBOURHOOD WARDEN SCHEME REPORT/LAT REPORT -**
 - to receive the Neighbourhood Wardens report
- 6. QUESTIONS FROM THE FLOOR**
 - to receive questions from members of the public
- 7. INFORMATION ITEMS**
- 8. STEYNING CENTRE MANAGEMENT GROUP**
 - to receive an update on Steyning Centre issues.
- 9. ITEMS FROM COMMITTEE MEETINGS** – items requiring financial approval or actions from this Committee.
- 10. NEIGHBOURHOOD PLAN**
 - to discuss and agree way forward
- 11. APPLICATIONS FOR GRANT AID**
 - Age UK request for grant
- 12. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**
- 13. FINANCE AND STATEMENT OF ACCOUNTS**
 - to receive details of finance report & petty cash payments for April.
 - to discuss and agree recommendations for financing by-election costs.
- 14. CORRESPONDENCE** – to read and discuss incoming correspondence
 - Letter Steyning Area minibuss
 - Email BCDO

15. **COMMUNITY INFRASTRUCTURE LEVY**
16. **PRIDE OF PLACE**
 - to receive an update
17. **CONFIDENTIAL – due to the nature of the business the Chairman will propose that this item be taken under Standing Order 1(d) and that the press and public be excluded.**
 - To discuss & agree recommendations with regard to legal considerations & costs for Village Green and potential Judicial Review
 - To discuss current staffing levels and agree recommendations for way forward.
18. **DATE OF NEXT MEETING: Tuesday 4th June 2013 at 7.30pm.**

Sue Booth
Clerk to the Council

Please Note: The public have a right and are welcome to attend this and any of the Parish Council committee meetings.

The public do not have a right to speak at meetings but Steyning Parish Council allocates a short time on each Agenda for public participation ("Questions from the floor"), and the Chairman will invite questions or comment on Agenda items at this point in the meeting.

CORRESPONDENCE