1st DRAFT CONSOLIDATED BUDGET 2019/20 — ITEM 15.1

Steyning Parish Council

Annual Budget - By Centre

*

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	PROVISIONALLY Agreed	EMR	Carried Forward
101	**Administration**											
1000	Donations Received	500	219	0	0	3,000	0	3,000	3,313	4,500	0	0
1004	Reimbursed Charges & donations	200	0	0	0	200	0	200	0	200	0	0
1008	NHP Income	0	0	0	0	0	0	0	0	7,000	0	0
1026	Showcase income	250	514	0	0	0	0	0	0	0	0	0
1076	Precept Received	244,523	244,523	0	0	248,489	0	248,489	248,489	255,605	0	0
1077	CTB Grant	748	748	0	0	780	0	780	0	0	0	0
1090	Bank Interest Received	125	96	0	0	125	0	125	117	130	0	0
	Total Income	246,346	246,100	0	0	252,594	0	252,594	251,920	267,435	0	0
1006	VAT Refund	0	0	0	0	-9,900	0	-9,900	0	-7,750	0	0
	Direct Expenditure	0	0	0	0	-9,900	0	-9,900	0	-7,750	0	0
4000	Salaries	44,808	55,456	0	0	121,545	0	121,545	79,166	128,850	0	0
4002	Printing, stationery, postage	3,250	2,977	0	0	3,000	0	3,000	1,178	3,250	0	0
4003	Staff Ill Health Insurance	600	711	0	0	750	0	750	1,279	820	0	0
4004	Telephones and Alarm	4,360	4,160	0	0	4,000	0	4,000	1,415	4,000	0	0
4005	Insurance	8,100	7,918	0	0	8,300	0	8,300	5,848	6,500	0	0
4006	Salaries Outsourcing	1,548	2,314	0	0	1,548	0	1,548	278	1,450	0	0
4007	Data Protection	0	0	0	0	3,000	0	3,000	1,745	2,000	0	0
4010	Audit Fees	1,340	2,468	0	0	1,420	0	1,420	-1,344	1,480	0	0
4016	Legal Fees/Elections	11,300	1,268	0	0	4,800	0	4,800	111	5,000	0	0
4021	General Grants	1,000	650	0	0	2,000	0	2,000	600	2,000	0	0
4025	CCTV Maintenance	1,000	506	0	0	4,250	0	4,250	83	1,250	0	0

Continued on next page

2.86% increase in Precept Request

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4030	Steyning in Bloom	1,000	1,000	0	0	4,250	0	4,250	3,734	4,400	0	0
4032	Royal British Legion	375	0	0	0	400	0	400	0	415	0	0
4033	Christmas Lights Grant	1,000	1,000	0	0	1,500	0	1,500	1,500	1,500	0	0
4036	SALC NALC Subs	1,750	1,967	0	0	1,744	0	1,744	1,788	1,807	0	0
4039	Publicity and Advertising	0	0	0	0	0	0	0	0	400	0	0
4040	Town Clock	350	511	0	0	350	0	350	234	420	0	0
4045	Misc & Petty Cash	350	583	0	0	350	0	350	704	675	0	0
4047	Training	1,500	421	0	0	1,000	0	1,000	1,033	2,500	0	0
4049	Showcase	250	0	0	0	0	0	0	0	0	0	0
4060	Chairman's Function	750	268	0	0	750	0	750	16	750	0	0
4061	Councillors' Allowances	750	172	0	0	100	0	100	0	100	0	0
4063	Legionnaires	1,600	1,273	0	0	1,000	0	1,000	1,067	1,500	0	0
4070	Software Packages	1,500	2,219	0	0	1,500	0	1,500	1,154	1,650	0	0
4071	ICT Equipment	1,000	344	0	0	1,400	0	1,400	0	1,400	0	0
4072	Website Development	750	672	0	0	750	0	750	93	750	0	0
4073	Neighbourhood Plan Exp	0	0	0	0	16,400	0	16,400	166	7,000	0	0
4075	Isolation and Loneliness	0	0	0	0	1,000	0	1,000	0	1,000	0	0
4310	Grounds Maintenance	0	263	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	90,231	89,122	0	0	187,107	0	187,107	101,846	182,867	0	0
	Movement to/(from) Gen Reserve	156,115	156,978			75,387		75,387	150,074	92,318		
102	**Finance & Community Appendix**											
4100	Neighbourhood Wardens	41,000	41,106	0	0	42,000	0	42,000	0	42,750	0	0
4101	Swimming Pool	14,500	14,992	0	0	14,500	0	14,500	0	15,100	0	0

Continued on next page

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
	Overhead Expenditure	55,500	56,098	0	0	56,500	0	56,500	0	57,850	0	0
	Movement to/(from) Gen Reserve	(55,500)	(56,098)			(56,500)		(56,500)	0	(57,850)		
103	**Youth Provision**											
4023	Youth Service	24,700	22,108	0	0	24,540	0	24,540	12,092	25,943	0	0
	Overhead Expenditure	24,700	22,108	0	0	24,540	0	24,540	12,092	25,943	0	0
	Movement to/(from) Gen Reserve	(24,700)	(22,108)			(24,540)		(24,540)	(12,092)	(25,943)		
201	**Highways & Lighting**											
1001	HDC Cleaning Grant	19,180	19,199	0	0	19,564	0	19,564	0	19,975	0	0
1004	Reimbursed Charges & donations	0	458	0	0	0	0	0	5,205	0	0	0
	Total Income	19,180	19,657	0	0	19,564	0	19,564	5,205	19,975	0	0
4200	Street Light Energy	530	558	0	0	600	0	600	640	650	0	0
4201	Street Light Maintenance	1,750	1,662	0	0	1,750	0	1,750	1,728	1,750	0	0
4202	Lamp Post Testing	100	0	0	0	100	0	100	0	100	0	0
4210	Road Sweeping	16,528	16,465	0	0	16,529	0	16,529	9,737	16,860	0	0
4211	Town Improvements	1,000	0	0	0	1,000	0	1,000	0	1,000	0	0
4259	Grit	600	0	0	0	600	0	600	0	600	0	0
4260	Pressure wash High St	700	1,254	0	0	700	0	700	0	700	0	0
	Overhead Expenditure	21,208	19,939	0	0	21,279	0	21,279	12,106	21,660	0	0
	Movement to/(from) Gen Reserve	(2,028)	(282)			(1,715)		(1,715)	(6,900)	(1,685)		
202	**Public Toilets**											

Continued on next page

Steyning Parish Council

Annual Budget - By Centre

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4000	Salaries	9,820	9,020	0	0	0	0	0	0	0	0	0
4005	Insurance	100	0	0	0	100	0	100	105	110	0	0
4250	Public Toilets - opening/clsng	1,200	1,188	0	0	1,200	0	1,200	693	1,200	0	0
4252	Electricity	550	447	0	0	550	0	550	409	550	0	0
4253	Water Charges	1,000	420	0	0	1,000	0	1,000	316	600	0	0
4254	Rates	350	324	0	0	350	0	350	354	350	0	0
4256	Repairs, pdh, consumables	1,000	659	0	0	1,000	0	1,000	367	1,000	0	0
	Overhead Expenditure	14,020	12,056	0	0	4,200	0	4,200	2,243	3,810	0	0
	Movement to/(from) Gen Reserve	(14,020)	(12,056)			(4,200)		(4,200)	(2,243)	(3,810)		
301	**Playing Fields**											
1004	Reimbursed Charges & donations	500	0	0	0	500	0	500	0	500	0	0
	Total Income	500	0	0	0	500	0	500	0	500	0	0
4000	Salaries	0	270	0	0	0	0	0	0	0	0	0
4252	Electricity	0	0	0	0	500	0	500	0	500	0	0
4310	Grounds Maintenance	10,000	15,823	0	0	10,000	0	10,000	4,235	10,250	0	0
4312	Waste Removal	850	1,219	0	0	850	0	850	1,016	1,025	0	0
4320	Play Equipment Inspections	970	871	0	0	970	0	970	799	1,000	0	0
4341	Repairs & Tree works	2,000	3,796	0	0	2,000	0	2,000	1,129	2,500	0	0
4352	Litter and Bins	3,023	2,581	0	0	3,412	0	3,412	2,409	3,480	0	0
4360	Allotment Maintenance	3,200	910	0	0	3,600	0	3,600	1,277	3,600	0	0
	Overhead Expenditure	20,043	25,470	0	0	21,332	0	21,332	10,865	22,355	0	0
	Movement to/(from) Gen Reserve	(19,543)	(25,470)			(20,832)		(20,832)	(10,865)	(21,855)		

Continued on next page

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
302	**Allotments**											
1005	Allotment Rents	3,600	3,590	0	0	3,600	0	3,600	4,025	4,000	0	0
	Total Income	3,600	3,590	0	0	3,600	0	3,600	4,025	4,000	0	0
4253	Water Charges	550	564	0	0	550	0	550	232	600	0	0
	Overhead Expenditure	550	564	0	0	550	0	550	232	600	0	0
	Movement to/(from) Gen Reserve	3,050	3,027			3,050		3,050	3,794	3,400		
303	**Playing Field Costs**											
4000	Salaries	5,678	2,094	0	0	0	0	0	0	0	0	0
4253	Water Charges	850	201	0	0	950	0	950	408	600	0	0
	Overhead Expenditure	6,528	2,295	0	0	950	0	950	408	600	0	0
	Movement to/(from) Gen Reserve	(6,528)	(2,295)			(950)		(950)	(408)	(600)		
401	**Steyning Centre**											
1003	Clubs Lease Rentals	3,075	2,486	0	0	3,400	0	3,400	3,064	3,400	0	0
1007	Room Hire	65,000	62,886	0	0	63,000	0	63,000	38,837	64,575	0	0
1008	NHP Income	0	0	0	0	15,000	0	15,000	9,000	0	0	0
1010	Miscellaneous income	250	395	0	0	250	0	250	149	250	0	0
1015	Coffee Machine Income	300	324	0	0	1,000	0	1,000	568	1,050	0	0
1017	Income Film Night	6,000	6,560	0	0	6,500	0	6,500	4,578	6,500	0	0
1020	FITS Receipts	800	763	0	0	800	0	800	777	850	0	0
1021	Elec recharge income	0	13	0	0	0	0	0	4	0	0	0

Continued on next page

Steyning Parish Council
Annual Budget - By Centre

Code		Last Year Budget	Last Year Actual	Current Year Brought Forward	Current Year Net Virement	Current Year Agreed	Current Year EMR	Current Year Total	Current Year Actual YTD	Next Year Agreed	Next Year EMR	Next Year Carried Forward
	Total Income	75,425	73,426	0	0	89,950	0	89,950	56,975	76,625	0	0
4000	Salaries	42,998	41,639	0	0	0	0	0	0	0	0	0
4001	Salaries Cleaning	6,873	2,089	0	0	0	0	0	0	0	0	0
4004	Telephones and Alarm	0	0	0	0	0	0	0	0	0	0	0
4039	Publicity and Advertising	250	214	0	0	0	0	0	0	0	0	0
4053	Entertainment Licence	2,000	180	0	0	2,000	0	2,000	0	2,000	0	0
4071	ICT Equipment	400	0	0	0	0	0	0	0	0	0	0
4252	Electricity	5,650	5,135	0	0	5,000	0	5,000	1,819	4,530	0	0
4253	Water Charges	3,150	1,666	0	0	4,500	0	4,500	806	2,400	0	0
4254	Rates	10,200	8,164	0	0	10,550	0	10,550	7,493	10,550	0	0
4257	Gas	6,400	1,874	0	0	6,400	0	6,400	1,124	3,500	0	0
4310	Grounds Maintenance	3,500	2,378	0	0	3,500	0	3,500	1,722	3,500	0	0
4341	Repairs & Tree works	200	0	0	0	500	0	500	0	500	0	0
4342	Repairs/Mtce/Renewals	9,500	16,456	0	0	5,000	0	5,000	14,497	10,770	0	0
4401	Trade Waste	2,750	2,369	0	0	2,850	0	2,850	1,309	2,900	0	0
4402	Annual Maintenance Contracts	12,000	8,354	0	0	12,000	0	12,000	5,428	10,000	0	0
4404	Alarm System	500	157	0	0	500	0	500	386	500	0	0
4406	Cleaning and Consumables	2,000	2,111	0	0	2,500	0	2,500	1,183	2,500	0	0
4407	Coffee Machine Expenditure	300	2,098	0	0	350	0	350	42	350	0	0
4408	Film Night	3,600	3,365	0	0	4,000	0	4,000	2,816	4,100	0	0
4409	Refund room booking fees	0	351	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	112,271	98,599	0	0	59,650	0	59,650	38,625	58,100	0	0
	Movement to/(from) Gen Reserve	(36,846)	(25,174)			30,300		30,300	18,350	18,525		

Continued on next page

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
501	**Ear Marked Res Playingfield**											
4951	Pavilion Repairs	0	0	0	0	0	0	0	0	2,500	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	2,500	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(2,500)		
	Total Budget Income	345,051	342,774	0	0	366,208	0	366,208	318,126	368,535	0	0
	Expenditure	345,051	326,250	0	0	366,208	0	366,208	178,416	368,535	0	0
	Movement to/(from) Gen Reserve	0	16,523			0		0	139,709	0		